NLS Technology/IT Committee - 2021

Purpose

The Technology/IT Committee shall assist the Executive Committee in fulfilling the long-term goals and objectives of the NLS. The committee will report its activities to the Executive Director bi-monthly or upon request and will meet as often as needed.

Membership

The Executive Committee will appoint a minimum of two members and a maximum of four members including the Database Coordinator and Webmaster, who will exhibit trained skills to evaluate what, if and how projects and products fit into NLS's long-term strategic goals. Each committee member will serve at the will of the Executive Committee for a three-year term. The Executive Committee will fill committee vacancies and may remove a member from the committee at any time without cause.

Responsibilities

- Create a technology future state "roadmap" incorporating current, sustainable, technologies to facilitate the growth and activity of our ministry
- Become a technology resource for each Affiliated Secretariat – to educate and share best practices.
- Develop and monitor guidelines and procedures regarding data retention, recordkeeping and other compliance programs while working with the organization's internal, external legal and accounting professionals to properly define appropriate policies.
- Recommend technology and procedures with respect to data privacy, data retention and data protection to effectively manage internal data long-term strategic goals.
- Prioritize and track fulfilled ideas and report such information to the Executive Committee.
- Stay abreast of new basic technologies and emerging technologies.
- Understand e-mail, Web and other potential security threats to long-term strategic goals.
- If necessary, accelerate the need to improve and secure technology from the increased reliance on the public Internet and unsecure wireless access.
- Submit a status report at the Annual Gathering,

Meetings

The Committee Chair will keep a copy of the committee meeting minutes and forward a copy to the Executive Director and the NLS Secretary. The Committee Chair may invite any advisor who is not a member of the committee to attend, but these individuals have no voting power.

Rational

National Via de Cristo is responsible for many tasks and by getting more expert digital help will allow us to work smarter, not harder. The tech world offers numerous software solutions that can help us replace labor-intensive tasks. First-class technology is a necessity.

A Technology/IT Committee can make or break an organization; it can provide leadership, planning and coordination for NLS's technological needs, including computing, telecommunication, security and technology in general; including suggesting specific hardware or software purchases.

Quality data can help us know how best to invest our time and energy. We have much to gain by asking for feedback from our secretariats. Online surveys might be an easy way to get feedback because they are quick and convenient. Data makes the connection between our activities and the results. We need to focus on progress ….. on providing a well-thought-out plan – so the Affiliated Secretariats will want to become better connected knowing that the NLS has become more efficient, productive and successful.