

NLS Executive Board Meeting
Palm Beach Atlantic University
Thursday, July 26, 2018

Present: President, Wendy Showalter; VPA, Butch Seeley; VPO, Ellick Morey; Spiritual Director, Mark Marxhausen; Secretary, Debbie Klatt; Webmaster, Rick Hanzlik; Database Coordinator, Dave Lambert; Newsletter Editor, Carol Reedstrom.

Absent: Paul Sabatier-Smith, Kathy Buzay, Tom Krause, Skip & Lori Gooch

Called to order at 11:02 am EDT.
Mark opened us in prayer.

Wendy requested that the appointed members of the Board sit in the front row during the business meeting. She hopes to get the Board reports done in a timely fashion so to move the business meeting along and make it shorter. Our goal is to make the Annual Gathering more about fellowship and learning - less about the business meeting.

The Board will meet with the next year's Hosting Committee after the Agape Dinner and the new board meets after vespers. We will talk about when we will have video teleconference meetings and potential dates for mid-year.

Earlier in the day, the Executive Board was informed that we might not be following Robert's Rule correctly or as needed. Butch has decided he will investigate, if this is correct and will report his findings.

Wendy just received notification that Kathy Buzay has tendered her resignation. We have recently become aware that our taxes have not been filed for the fiscal years 2015 and 2016. Plus we must file for fiscal year 2017. Kathy was not comfortable with the taxes not being filed and felt it best to resign. Tim Dickie, a former Certified Public Accountant and current tax consultant, has offered to review/audit the tax documents for years 2012, 2013, 2014 and tell us of his findings to help us move forward. He will then file 2015, 2016 and 2017. We will file for an extension if necessary but wish to avoid paying any fees. We do not want to put our 501(c)(3) status in jeopardy.

New business:

Dave presented a letter from the Bishop from the Metropolitan area of Washington D.C. The letter shares his opinion that Via de Cristo is great and he highly

recommends. Dave asked if there is a bulletin board so he could post the letter. Dave will ask the Host Committee where they can post it.

Wendy asked the full Board and spouses sit together at the Agape Dinner. Butch has asked the Host Committee to set aside a designated area for this purpose.

Ellick has a new Regional Coordinator for Region 5, Rose Briggs, to replace John Aclin who is retiring and moving out of this region. He and Wendy met with her last night and they are very excited about the new addition. She is part of Living Stones Via de Cristo. Ellick will be meeting with all the R.C.s later today. Rose will send Rick her information for upload on the website.

Rick will upload the new name of Living Stones formerly Rainbow on the website as Virginia, Greater Washington DC and Maryland. Vineyard is in Maryland and Pennsylvania as well.

Ellick will get all the updated information to Rick for upload within the next three weeks. Rick wants Ellick to look at the Locator map and determine the accuracy for updating.

Brenda confirmed that we have 45 Secretariats. Wendy made contact with Prairie Sonshine and they will try to get current with their past dues.

Carol wants an entire total number of people from the United States and Calgary, who has attended Via de Cristo.

Dave will work with Ellick and the Regional Coordinators to obtain missing information and will prepare a report for the next scheduled board meeting. The correct secretariats' names and other information need to be reviewed on the locator map and updated accordingly. They will need to make sure the links work on the website.

Dave could not find an EIN number on some secretariats and will prepare a report for next meeting explaining which secretariats he could not find.

Mark informed us that his daily "Ignite" column is open to anyone and said to unsubscribe if you want to. Dave suggests not asking anyone to unsubscribe because we can lose history. He thinks any further devotionals should come from the new Spiritual Director if he decides to write them.

Mark will be meeting with the new Spiritual Director and talk about the devotions and if he wishes to continue posting on the website, Facebook, etc.

Carol requested Rick change her personal email that is listed on the website to newsletter@viadecristo.org.

Brenda: The proposed budget was reviewed so it could be corrected before the business meeting. The General Fund, Actual Fund and Proposed Funds were examined. Wendy suggests that Brenda explain to the body (during the business meeting) how the number of “weekends” affects the budget.

Debbie asked what the Directors and Officers Insurance is for. Butch will investigate/research the advisably for it and refer back to the Executive Board with findings. Dave thinks we should secure the Insurance and add more money for it in the budget.

Dave asked if the \$1000 in the database budget is restricted for travel only? Brenda said yes. Brenda said other expenses for database come from miscellaneous. Mark suggests using Thrivent Grant monies if possible. Brenda motioned that we present this draft proposed budget. Seconded by Butch. Motion Passed. Brenda motioned that the offering taken at the end of the Saturday morning worship service be designated for the Outreach fund. Seconded by Ellick. Motion passed.

Motion made by Butch to close the meeting at 12:17 pm EST. Seconded by Mark. Motion Passed.

Mark closed us in prayer.

Debbie Klatt
NLS Secretary