

**NLS Board Meeting Agenda  
Monday, December 10, 2018  
Teleconference Full Board**

Board members present: Wendy Showalter, President, Warren "Butch" Seeley, Executive Director, Jim Ryan, Treasurer, Debbie Klatt, Vice President of Administration, Jeanne Gaston, Secretary, Rhonda Balsley, Non-Profit/Tax Advisor, Carol Reedstrom, Conexiones Newsletter Editor, Dave Lambert, Database Coordinator

Board members absent: Pastor Robert "Bob" Allman, Spiritual Director, Paul Sabatier-Smith, Palanca Chair, Skip and Lori Gooch, Archivist/Historian, Rick Hanzlik, Web/AV Coordinator, Tom Krause, National Distribution Center

The meeting was called to order at 7:03 PM by Wendy Showalter

Carol lead opening prayer

Approval of Past Meeting's Minutes – Jim/Debbie

A motion was made by Jim and seconded by Debbie to approve the minutes from the November 16, 2018, Mid-Year meeting. Motion passed.

**Old Business**

Jim - No update with IRS. Jim will contact the LD in Minnesota to see if he can be of help with any tax issues if there are any.

Dave –mentioned that we are not showing updated information on GuideStar. Wendy asked Jim and Butch to get together to look at pros and cons of GuideStar and have our information updated in needed.

Wendy – Concerning the Calendar of Events for RCs - None of the RCs were on the December 2<sup>nd</sup> call. Only one person responded when emailed concerning the missed call. Prayers are needed. Wendy will follow up.

VPO Nominations – No one has come forward concerning this position.

All need to complete their job manuals and send them to Wendy.

Bob - Clergy Only Weekend Plan – No update in Bob's absence

Debbie -Final Reports from Florida Host Committee not received as of this meeting.

**Reports:**

Butch - Butch has not gotten in contact with Paul Sabatier-Smith concerning how to get information concerning weekends. Should everyone send info to Paul or straight to Rick? If to Rick, the Board might want Paul to consider developing his position to be more proactive then reactive.

Interacted with Colorado and has not heard anything back. Ginny Buck - Regional Coordinator for Region 2 - shared concern with Butch regarding a new secretariat wanting to change the timing of presentation of Rollos. Essentials Manual and Constitution and Board will need to discuss.

Debbie - 2019 A.G. Updates/Marketing – Debbie has been In contact with Brian and Robin from INKY. Amanda to put out 'Save the Date' calendar but needs a list to send it out to. Information will be going out through new website not Facebook. Was supposed to be sent 12/15/18.

Debbie will send out list of secretariats for each Board Member so they can make personal contact with a personal invite. Also info on workshops. First Video is by Butch and will go out 2/15.

\$287 was raised in Debbie's birthday fundraiser. These funds will be sent on to Jim.

Contract with UI has been updated with the additional items the Board requested.

Jim – Dues report will be sent out in February.

Jeanne – Need to get together with Wendy to send out survey in January. Have gathered information on 1<sup>st</sup> time attendees so we can contact for marketing for 2019 Annual Gathering.

Dave – Disappointed with Florida for not getting pertinent information required to the Board.

He suggested using Constant Contact so we can track if the email has been opened.

Save the date postcards – In the past we have sent large mailing so Rick needs to be contacted before we can send anything out. We discussed how some of this will be done via

Graphic from Florida is still on Website -

Carol – Nothing new on newsletter. Debbie will get information for 2019 AG to Carol.

Rhonda – Nothing to pass on about non-profit. Has Manual ready. She had pulled together Documentation on tax information.

New Business

Ellick's father passed. Flowers were sent from the Board.

Jim led us in a closing prayer.

At 9:04PM Jeanne made a motion to adjourn the meeting and Debbie seconded. Motion passed.