

NLS Executive Board Meeting

Monday, September 10, 2018

Present: Wendy Showalter, Warren (Butch) Seeley, Pastor Robert (Bob) Allmann, Jeanne Gaston, Ellick Morey, Debbie Klatt, James Ryan, Rhonda Balsley, Carol Reedstrom, Rick Hanzlik, Dave Lambert, Tom Krause

Absent: Paul Sabatier-Smith, Skip and Lori Gooch

Wendy called the meeting to order at 8:04pm.

Pastor Bob opened with prayer

Minutes from July 28, 2018, post NLS Annual Gathering full board meeting were passed with no comments with a motion made by Ellick Morey and seconded by Butch Seeley.

Minutes from July 26-29, 2018, NLS Annual Gathering business meeting were passed with no comments with a motion made by Butch Seeley and seconded by Ellick Morey.

Minutes from August 13, 2018, NLS Executive Committee meeting were passed with no comments with a motion made by Jim Ryan and seconded by Ellick Morey.

Old Business

Jim reported that the past due taxes are in the process of being filed. Owe gratitude to Tim Dickie; he has prepared the prior three years and is putting all three together for Wendy's signature. State of Minnesota Non-Profit documents will be completed as quickly as they can and sent to Wendy to sign. Board members are committed to not allowing this issue to arise again. Butch to send thank you note to Tim.

AG Materials to Rick – Butch will send all the Annual Gathering information for the NLS website to Rick by weeks end. Rick has requested the videos from the college. Butch is gathering the information from the workshops. Butch has asked Magdala for the final expenditures report. Rita is going to send the roster to Rick. Final roster will also be send to Dave for input into our database.

Ellick will be on sending the Calendar of Events to the RCs this week. He would like to get feedback on it to create a usable living document.

Ellick resent an email concerning the ratification letters and received 3-4 feedbacks but no ratification letters as of yet. It is makes sense to stay in communication. Butch has discussed the ratification letter with Colorado. Butch respects their position on placement of some of the verbiage. In future, Butch suggested that the constitution and amendments be reviewed and brought up to date. The required number of secretariats have ratified the revised constitution already – but from a housekeeping standpoint, all secretariats should ratify.

Butch has purchased an external hard drive/flash drive.

Butch has checked into Officers' Insurance. Quote will be provided once financials and application have been submitted.

Butch stated that the hospital bill has been taken care of.

On the "Clergy Experience" Weekend Plan, Bob said Doug Givan has been a great resource. Bob would like to put together a 'best practices' document with some contact people. He has talked to some local pastors to attend. They seemed to like the idea of attending during the week instead of over a weekend. Wendy suggested contacting Dick Brenneman in Ohio and talking to Butch. Butch will send info to Bob. Wendy asked to have something sent out to the entire community by the end of the year.

Wendy has been trying for over eight months to retrieve our archived materials. She will continue this endeavor.

Reports:

Butch has been working through items leftover from AG. He is putting together a schedule for contacting the appointed board members. He is getting info and planning on attending January's 4th Day Leader's Forum in January – along with Ellick. Wendy cannot attend this time. He is also putting thought into 4th Day activities and how we might be able to rekindle that.

Bob suggested perhaps putting together a short concise doctrinal belief statement. Wendy asked Bob to send it to the Executive Committee before next meeting for prayer and discussion.

Ellick had a teleconference with the RCs two weeks ago. Minutes should have been received. He reached out to the Minnesota contact to the Bolivian Via de Cristo. He received several emails today regarding the Latvian Community and different things to try and who to possibly contact. Wendy asked the Executive Committee to read over RC minutes and be prepared to discuss during our October meeting.

Debbie said all Mid-Year Meeting arrangements have been made. She needs everyone's travel info for airport pick up coordination. The campus tour will be on Friday. We have been invited to their Ultreya on Saturday if Board wants to attend. Their 1st committee meeting will be held later this month. Debbie contacted Nancy Peterson, the Host Chair for Annual Gathering 2020 in Minnesota, to let her know she is updating host guidelines. Host Committee will be sending theme, scripture, graphics, etc. by mid-April for approval.

Jim has mailed requested reimbursements and Keynote reimbursement.

Jeanne suggested that everyone read through Evaluations summaries before the Mid-Year Meeting. Wendy asked those not attending that meeting to send any comments to Debbie.

Rick discussed billing for Constant Contact. After some discussion, a motion, made by Debbie and seconded by Rick, was passed to pay annually using eCheck. Rick suggested a change in address of record for this website. Warren agreed to allow his office address to be used. There was a discussion concerning the privacy of the final roster of attendees of the Annual Gathering and not placing this list to the website for privacy reasons. Request for list should be done in writing.

Rhonda is getting acclimated to serving in her new role. She has researched MN Council of Non-Profits and does not see a need to join but did order a book suggested by Wendy on legal guidelines for Minnesota non-profits. She is signed up to receive emails from them. Rhonda will send an email to the Executive Board so we can better understand the research she has done.

Dave talked about manuals everyone was asked to make for their board position. His is done. This is on the agenda for December 10th. Dave also asked about GuideStar. Butch hasn't had a chance to review

Carol needs information for all new people for the newsletter by 9/20 Butch asked about notes from the AG workshop conducted by Carol, Rick, and Dave. Because this was mostly a Q&A session there was no outline. Carol will develop a calendar for board members and RCs so they know when to submit articles for the newsletter. Carol would like information from Debbie on the next AG. The address on newsletter will also be changed to Butch's office address. It was asked make sure there is something in the address referencing NLS or Via de Cristo. Dave suggested to wait until the final roster is received before sending out the next newsletter.

Tom talked about Wave.com. There are orders coming through.

New Business

Dave announced the name change from Rainbow has transitioned to Livingstones. The website had not changed but the upcoming weekends will be under Livingstones.

Debbie suggested adding an item to the 5-Year Plan - changing the word 'movement' to 'ministry'. After some discussion it was decided this would happen with the completion of the new website and the other rewritten documents. Debbie inquired if there was a formal document that must be submitted to the Executive Board for application to host an Annual Gathering. Butch said that there is not. Debbie will talk with the Texas members that plan to host in 2021 regarding their contract with the site.

There was some discussion on why we call the November meeting the Mid-Year Meeting.

Closing Prayer was led by Pastor Bob

Wendy adjourned the meeting at 9:45pm.