

EXECUTIVE COMMITTEE MEETING  
NATIONAL LUTHERAN SECRETARIAT  
MONDAY, OCTOBER 19, 2015

The NLS Executive Committee meeting was called to order by Steve Gielda, President, at 7:08 p.m. EDT, on October 19, 2015, via teleconference.

Steve G. led us in prayer.

Those in attendance were Steve Gielda, President; Wendy Showalter, VP Outreach; Steve Barnett, VP Administration; Carol McGill, Secretary; Brenda Accola, Treasurer; Paul Schmidlin, Executive Director; Diane Purcell, Financial Advisor; and, Carol J. Reedstrom, Newsletter Editor. Absent: Pastor Doug Given, Spiritual Director; and, Rick Hanzlik, Webmaster.

Steve B. moved that the Minutes of September 21, 2015, be approved. Second by Wendy. Motion carried.

#### **Executive Committee Initiatives & Updates**

Steve G. had a conversation with Ed Broestl. Ed is still waiting on Best Practices information from Rick and Diane.

#### **NLS Policies**

Make policies clear regarding trademark and copy right.

Paul talked with Tracy and she was going to write things down, but has not yet done that.

Board is to facilitate communication and education with and between the Secretariats. Board has responsibilities for trademark and Essentials. What is differentiation between Best Practices and Policies. We can only encourage communication and understanding. There is a point at which if a secretariat is violating the Essentials, we then have a responsibility to revoke their charter and disaffiliate with them. Have to find a way to put this in writing so that we are all very clear. Steve G. will "take a shot" at doing this. If anyone has any input, send to Steve G.

#### **Pastoral Video**

Steve G.'s business partner will do the narration. Metajourn, a professional production company, will donate its services to studio production of the narration.

Wendy suggested that a formal thank you note be sent to Metajourn. Paul will do this.

## **Midyear Meeting**

Pair up each person on Board with counterparts on Host Committee. Speakers, topics, pairing up for discussion, rooms to be used, schedule development, setting the price, snapshots for use in newsletter, what is needed in reporters. Want to leave the meeting with a clear picture of what the summer meeting will look like. Get speaker ideas from Host Committee. Host Committee is using the theme: Reaching the Faraway.

Logistics – Steve B. has received travel information from everyone.

**ED Initiatives & Updates** Attended the Walk to Emmaus Internation Meeting in Nashville.

Wendy, as VP Outreach, has been invited to attend next year.

Has not moved ahead with the Data Coordinator position.

Set up appointments with Regional Coordinators. Regions 1 & 5 are good. Will be scheduling conference for Regional Coordinators and VP Outreach. No contact yet with Region 3. By end of year will have Regional Coordinators and R&R Trainers nailed down.

## **Board Member Initiatives & Updates**

**Pastor Doug** – Wants to be sure that each of us are reaching out to our prayer partners.

**VPA** – Reached out to Mark Carson. Has not heard back. Steve G. also has tried to contact him. Has not heard back. Who else on that Host Committee has connection with Mark. Paul will make contact with people he knows who worked on Host Committee to see how to connect with Mark. Wendy will also attempt to contact Mark. Needs to meet with Paul about summary of evaluations from 2015 Annual Meeting.

Midyear discussion about positive balance from 2015 Meeting—what to do with that money—seed money for Host Committee? Diane: Host Committee keeps ½ of residuals and balance comes to NLS. Is this written anywhere? Does not know if this has been approved. We must get this firmed up and approved. Steve B. and Brenda will present recommendation at Midyear Meeting.

**VPO** – "Starting a movement page" on the website – corrections need to be made. Part of Outreach is the website. Locator page needs updating as well.

**Treasurer** –Sunshine still owes its dues. Diane has reviewed the books and Brenda can now start entering this year's figures. Will have reports at Midyear.

**Secretary** – Nothing to report.

**Newsletter** – Deadline for next issue is the Nov. 15<sup>th</sup>.

**Financial Adviser** – Will be participating in a Webinar on November 5<sup>th</sup> regarding not- for-profit, trademark, and copyright issues.

**Web/Technology** – Rick not present. No updates. Original artwork – nothing new to report.

Next meeting is Midyear Meeting Nov. 12-15.

Meeting was adjourned at 8:38 p.m. EDT.

Closing prayer led by Paul.

Carol McGill  
Secretary