

## **2012, February 12 NLS Executive Board (EB) Teleconference Meeting**

The meeting was called to order at 7 pm Sunday, February 12. Ed Broestl, Carolyn Hawkins, Steve Gielda, Pr. Doug Givan, Rick Hanzlik, Magdala Ray, Nancy Peterson, and Diane Purcell were able to connect to the teleconference.

Ed invited all to join him in the prayer to the Holy Spirit and in special prayers for EB members.

The major item for discussion was the NLS database, which is being reviewed and revised. Ed and Rick have reviewed a schema with database information which will be entered into a web-based program (MySQL), making access, entry, and reports much easier; multiple copies of software will not be necessary using the web. Tables for name, position, newsletter mailing list, dues, etc. will be included. Ed emailed a sample schema to the EB members for review by the end of February. The database will include the following features:

1. The current NLS board (elected and appointed) will be able to search the database.
2. The Executive Director (ED) and Secretary will be the only ones with global change access.
3. The local secretariats will be able to update their information via a UserID and password.
4. Certain fields will be protected, e.g., the Treasurer would be the only person other than the ED and Secretary who could update the “Dues Paid” information.

Secretary: The board agreed that when Magdala sends out meeting minutes with “FINAL” in the footer, Judy will know they are approved for publishing in Conexiones, and Rick will know they are approved for posting on the website. Ed will contact Judy and provide her with updates this month.

Spiritual Director: Pastor Doug expressed his regrets for his absence from the January gathering in Orlando. He is looking over the pastors’ data sent him by Nancy, and he is developing a web survey. He will send Magdala the draft for her to create on Zoomerang.

VP-Outreach: Steve G has sent the Leadership Survey results to all the board members. He will be heading to Tennessee in late February to meet with Notes of Grace. He requested prayers for his knee surgery on February 17<sup>th</sup>.

Website Administrator: Rick is working on a mock-up of the Joolla-based website and would appreciate feedback from the board.

VP-Administration: Carolyn has been in frequent and regular communication with the Denver 2012 HC with the assistance of Steve B., who has provided the teleconference call connection for weekly communication. Registration packets will be mailed this coming weekend.

Executive Director: Nancy continues to connect with the lay directors of all the local secretariats, and she is updating the current database. She will research the use of VistaPrint business cards for the NLS. She thanked the board for prayers for the healing of her arm.

President: Ed reported on the 4<sup>th</sup> Day conference (January 27-28) and EB meeting (January 29-30) held in Orlando, FL. John Thompson was a wonderful host for the 4<sup>th</sup> Day group, which included representatives from most of the major 4<sup>th</sup> Day movements – Episcopal, Presbyterian, Walk to Emmaus, Tres Dias, Kairos and Via de Cristo. We will be the moderator for the 2012 conference at the Upper Room in Nashville, TN. Steve G has the Leadership Survey results from all these groups, and he will compile those for a complete report. Nancy commented that it was an encouraging meeting, reminding us that we are not alone in our efforts.

The EB meeting accomplished several important tasks, including finalization of the 2012 NLSAM schedule, the six month ED evaluation, and the development of an annual ED performance appraisal. The board members all agree that bringing in an executive director has really elevated our efforts and results, and we are excited about that! Separate meeting minutes will be forthcoming from Magdala.

Ed also reported on his attendance at the Gold Coast Via de Cristo 40<sup>th</sup> Anniversary Jubilee in Boca Raton, FL, on Saturday, February 4<sup>th</sup>, which also served as a Florida Grand Ultreya. He spoke to the 250 cursillistas who gathered for food, fellowship, worship and fundraising (over \$5,000 raised that evening).

Ed then led the group in prayer for the special prayer requests and closed with the Lord's Prayer.

The next teleconference meeting will be on Sunday, March 11<sup>th</sup>, at 7:00pm EDT.

The February 12<sup>th</sup> teleconference meeting was adjourned at 8:15pm.

Respectfully submitted,

Magdala Ray, Secretary